



**Eagle Business Software**

12345 Route 310  
 Address 2  
 Martinsburg, WV 25401  
 Phone: 717-659-8978  
 Fax: (717) 658-9780  
 sales@trulink.com

# Sales Order

Order Number	Date	Page
1000	01/11/2017	1 of 1

**Bill To:**

Bill's Variety Store  
 23 Center St  
 PO Box 118  
 Trenton, NJ 08601  
 Mobile Phone: (123) 456-7898  
 Fax: (121) 345-6789

**Ship To:**

Bill's Variety Store  
 23 Center St  
 PO Box 118  
 Trenton, NJ 08601  
 Mobile Phone: (123) 456-7898  
 Fax: (121) 345-6789

Customer ID	Sales Person	P.O. Number	Ship Date	Ship Via	Terms
BILVAR	MARVIN		12/28/2016	Fedex Ground	Cash/Check/Credit Card

  

Ordered	UOM	Description	Unit Price	Extended
1.00	EACH	HALWRE 1/2 in Wrench	45.31	45.31
1.00	ea	ADJWRE Adjustable Wrench	2.33	2.33
1.00		TOOBOX Tool Box Tool Box Lid Heavy Duty Box Main Tool Box Tray Tool Kit	421.28	421.28
1.00		REPLAB Repair Labor	41.90	41.90
1.00	ea	ADJWRE Adjustable Wrench	2.33	2.33
6.00	box	LOTAVE Lot's Average and I want to see how full it get's Lot #: 0004 Qty: 1.83 0003 Qty: 4.17	335.16	2,010.96
2.00		HONCOM Honda Air Compressor Serial # HONCOM001, HONCOM002	316.31	632.62

This is the Memo Section.  
 Many times the Memo won't be very long, but rather short sentences.

**This is the Division Notes on Printed Documents**  
**This is the Company Wide Notes on Printed Documents**

**Have a Pleasant Day!**

**Current Payments Applied to Invoice**

Date	Reference	Amt	Auth. Code
01/11/2017	MC: ** 9876 Trace Code: 98765	\$350.00	012345
01/11/2017	Cash	\$96.52	

Discount Terms: (2 % by 10th next month 1 % by 15th next month) - If paid by 02/10/2017 you may deduct \$63.13 from the balance for a total payment of \$2,647.08.	<b>Subtotal</b>	3,156.73
	<b>Freight</b>	-
	<b>Pennsylvania</b>	Exempt
	<b>Philly</b>	Exempt
Cash Received: \$100.00 Change: \$3.48	<b>Balance: \$2,710.21</b>	<b>TOTAL 3,156.73</b>

Customer Signature \_\_\_\_\_